



**ROYALS ALLSTARS**

Incident Reporting Form: SEPT 2018 –AUGUST 2019

<b>Your Name:</b>	<b>Your email address:</b>
<b>Your Role:</b>	<b>Your contact number:</b>
<b>Child's Name:</b>	<b>Child's date of birth:</b>
<b>Child's Ethnic Origin:</b>	<b>Does the child have a disability:</b>
<b>Parent/Carer's name:</b>	<b>Email address:</b> <b>Telephone number:</b>
<b>Have Parents/Carer been notified of this incident?</b>	
<b>If Yes please give details of what was said. If no, please state reasons:</b>	
<b>Are you reporting your own concerns or responding to concerns raised by someone else:</b>	
<b>Name of person who raised the concern:</b>	
<b>Position within the sport/relationship to the child:</b>	
<b>Date and time of incident:</b>	
<b>Details of incident or concerns:</b>	



**Please provide any witness accounts of the incident:**

**Please provide details of any witnesses to the incident:**

Name:

Age:

Position with the club:

Phone number:

**Please provide details of action taken following the incident:**

**Has the incident been reported to any external agencies?**



**Please provide further details:**

Name of organisation:

Contact Person:

Telephone number:

Agreed action or advice given:

By signing this form you agree that you have recounted the incident, or concerns, to the best of your knowledge.

You will not discuss this form or the incidents that it involves, but will pass all knowledge of the incident, along with this form, to Deana O'Mara , the current Safeguarding Officer of Royals AllStars

DATE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

PRINT NAME: \_\_\_\_\_

SIGNATURE: \_\_\_\_\_